

**Partner Application**

Please complete the following application to the best of your ability. Applications that are clear, concise, and present an interesting and engaging project have the best chance of being selected. Please refer to our website, [www.disiduke.org](http://www.disiduke.org),  our FAQ sheet, or email one of our EDs of Outreach Joseph Andrews at [jba19@duke.edu](mailto:bja19@duke.edu) or Jane Tandler at [jane.tandler@duke.edu](mailto:fns3@duke.edu) if you have any questions or concerns. In addition, if you would like help developing a project idea, the EDs of Outreach would love to help! We look forward to hearing from you.

|  |  |
| --- | --- |
| Organization Name: |  |
| Address: |  |
| Your Full Name: |  |
| Email: |  |
| Phone Number: |  |
| Secondary Contact (if applicable): |  |
| Email: |  |
| Phone number: |  |
| How did you hear about us? |  |
| Will you be the person that the DISI team will interact with the most? |  |
| If no, who will become the main contact for DISI? (Full name, email, phone number) |  |

**General Information**

**Organization Information**

|  |  |
| --- | --- |
| What is your organization’s mission statement? |  |
| Type of social organization? | (Please bold)   * Non profit * Academic/research * Social business * Government * Other (specify): |
| Website: |  |
| Social Media Addresses (Twitter, Facebook, etc): |  |
| How many full time staff members do your organization have? |  |
| How long has your organization been in operation? |  |
| Have you worked with DISI in the past? |  |

If so, please describe the work DISI did with you in the past and the impact it had on your organization.

Will your current request for work with DISI be a continuation of a previous deliverable that DISI completed?

In 3-5 sentences, please provide an overview of how DISI can help your organization this semester.

*You may submit either one or two deliverables. The DISI team will work with your organization to scope one of the deliverables which best matches our expertise with the needs of your organization and that can be accomplished in the time frame (3 months). Please realize DISI does not do event planning, direct fundraising, data entry or similar tasks.*

**Deliverable One**

Please provide a short phrase describing the deliverable:

How long do you predict the deliverable will take to complete, (with an estimated 40 man-hours per month):

Please list and describe the tasks this deliverable entails:

Has your organization done any work related to this deliverable? If so, please describe.

What challenges do you foresee in accomplishing this deliverable?

Please list any specific skills and/or expertise you’d want the DISI team to possess in order to create a quality deliverable for your organization.

**Deliverable Two**

Please provide a short phrase describing the deliverable:

How long do you predict the deliverable will take to complete, (with an estimated 40 man-hours per month):

Please list and describe the tasks this deliverable entails:

Has your organization done any work related to this deliverable? If so, please describe.

What challenges do you foresee in accomplishing this deliverable?

Please list any specific skills and/or expertise you’d want the DISI team to possess in order to create a quality deliverable for your organization.

**In the space below, please share any additional information you would like DISI to know**:

**If selected (please initial on each line):**

The organization liaison will commit to at least a biweekly meeting with the DISI project manager over the course of the engagement, unless specified otherwise by the manager. \_\_\_\_\_\_\_\_\_\_\_\_\_

The organization liaison can dedicate 2 hours/week to working with the DISI team in tasks such as putting together the information DISI requested or reviewing work submitted by DISI or any other task requested by the DISI team. \_\_\_\_\_\_\_\_\_\_\_\_\_

The organization will send at least one representative to the DISI end of the semester showcase. (This is extremely valuable to the team and allows your organization to see other awesome projects accomplished.) \_\_\_\_\_\_\_\_\_\_

The organization has the ability to implement the recommendations developed by DISI if deemed valuable. \_\_\_\_\_\_\_\_\_\_\_\_\_

**By signing/typing my name on the signature line below, I agree that the information** **provided in this application is true to the best of my knowledge.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(date)**